



## Javier Diaz, Attorney at Law

Strength in Advocacy, Compassion in Service

9878 W. Belleview Ave., Ste. 2563  
Denver, CO 80123  
907-531-7442  
[www.jgdiazlaw.com](http://www.jgdiazlaw.com)  
Diaz.javier@jgdiazlaw.com

Dear Potential Client:

Thank you for considering my firm to help you with your legal issue. I am writing to inform you of what to expect during our initial consultation. An initial consultation is our first meeting, and it plays a crucial role in the legal process. Whether you are seeking legal advice on a specific issue or exploring potential representation, the initial consultation serves several important purposes.

**Getting to Know You:** During our initial consultation, I will take the time to get to know you and understand your legal needs. This is your opportunity to discuss your situation, provide relevant details, and express your concerns and goals.

**Legal Assessment:** I will assess the legal aspects of your case. I will review the information you provide and may ask questions to gain a comprehensive understanding of the matter at hand.

**Fee Structure:** Our initial consultation is also an opportunity to discuss my fee structure. Be sure to ask about my fees, billing methods, and any potential additional costs associated with your case.

**Client-Lawyer Relationship:** The initial consultation allows you to assess my qualifications, experience, and communication style. It's a chance to determine if you feel comfortable working with me and whether you believe I fit your needs. It is also a chance for me to determine if your case is a good fit for my firm.

**Confidentiality:** Rest assured that everything discussed during the initial consultation is confidential. That means I cannot discuss it with anyone else without your permission, so you can be open and honest about your situation.

**Limitations:** Please keep in mind that the initial consultation is not a commitment to hire me, nor does it guarantee that I will accept your case. It is a fact-finding and decision-making session that lets you make an informed choice about your legal needs.

If you decide to proceed with me, we will discuss the next steps, including the formal engagement agreement and the legal strategy going forward. Please do not hesitate to contact me with any questions about the initial consultation. Thank you for considering my services.

Sincerely,

Javier Diaz